

# ELYACHAR PROPERTIES LLC

1100 MADISON AVENUE SUITE 2L  
NEW YORK, NY 10028  
TELEPHONE | 212-754-4001

## APPLICATION FOR LEASE

Building (Please check ONE):

Gerel | 1100 Madison Ave  Apartment #: \_\_\_\_\_ Price: \_\_\_\_\_  
Timston | 250 East 39<sup>th</sup> Street  Agent Name: \_\_\_\_\_  
Ruradan | 8 East 48<sup>th</sup> Street  Agent Phone #: \_\_\_\_\_

Desired Date of Occupancy: \_\_\_\_\_ Agent Email: \_\_\_\_\_

Applicant Name: _____ Social Security # _____
Married _____ Single _____ Divorced _____ Separated _____
Date of Birth: _____ Driver's License Number: _____ State: _____
Home Telephone: _____ Cellular Telephone: _____
Email Address: _____

Present Address: \_\_\_\_\_  
Street City/State Zip

Landlord's Name: \_\_\_\_\_ Landlord Telephone: \_\_\_\_\_

Landlord's Address: \_\_\_\_\_

How Long at Present Address: \_\_\_\_\_ Rent: \_\_\_\_\_

Employer*: _____ Employer's Address: _____
Supervisor's Name: _____ Telephone Number: _____
Position: _____ Length of Employment: _____ Salary: _____

### Other Persons Who Will Occupy the Apartment With You:

Name: \_\_\_\_\_ Age: \_\_ Sex: \_\_ Employer: \_\_\_\_\_ Salary: \_\_\_\_\_ SS #: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_ Sex: \_\_ Employer: \_\_\_\_\_ Salary: \_\_\_\_\_ SS #: \_\_\_\_\_

**Do you own a pet?** \_\_\_\_\_ Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Age: \_\_\_\_\_ Weight: \_\_\_\_\_

<u>Checking Account:</u>
Bank: _____ Account #: _____ Balance: _____
<u>Savings Account:</u>
Bank: _____ Account #: _____ Balance: _____

**Business References:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Personal References:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Authorization to Release Information:**

I hereby authorize Elyachar Properties LLC and/or their assigned credit bureau to obtain any and all information regarding my employment, references, checking and/or savings accounts, credit obligation, rental information and all other credit matters which they may require in connection to lease an apartment. This consent is effective for a period of six months from the date of this consent. This form may be reproduced or photocopied and that shall be as effective as the original which I have signed.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>DEPOSIT: TO HOLD APARTMENT DURING APPLICATION PROCESS: <i>DEPOSIT TERMS SET FORTH ON SEPARATE DEPOSIT RECEIPT</i></b>	<b>\$500</b>
<b>APPLICATION FEE: FOR EACH SOCIAL SECURITY NUMBER OF APPLICANT/S AND/OR GUARANTOR/S.</b>	<b>\$75</b>

**DEPOSIT:** \$500  
**# OF APPLICANTS:** \_\_\_\_\_ X \$75 = \$ \_\_\_\_\_  
**# OF GUARANTORS:** \_\_\_\_\_ X \$75 = \$ \_\_\_\_\_

**TOTAL MONEY DUE:** \_\_\_\_\_

**\*ALL PAYMENT (application fees/deposit) MUST BE MADE TO THE RESPECTIVE BUILDING YOU ARE INTERESTED IN.\***

(i.e. If you are applying to 1100 Madison Avenue, make the payment out to Gerel Corporation; for 250 East 39<sup>th</sup> Street: Timston Corporation; for 8 East 48<sup>th</sup> Street: Ruradan Corporation)

**During the application process, we only accept either a cashier's check or money order as forms of payment. WE DO NOT ACCEPT CASH OR PERSONAL CHECKS DURING THE APPLICATION PROCESS PERIOD. After your lease signing, you will be able to make future payments with personal checks, cashier's check and/or money orders.**

**\*\*Please note that there will be a non-refundable \$350 fee for all pets at the time of lease signing.\*\***

**Items to Be Submitted Along With Application:**

- Letter from Previous Landlord Verifying Timely Rental Payments
- Latest Tax Return
- Copy of Last Two Salary Statements and Bank Statement
- Copy of Gov't Issued Photo ID (License, Passport, etc.) and Copy of Social Security Card
- Employment Verification Letter

**MOVERS MUST FURNISH LANDLORD WITH CERTIFICATE OF INSURANCE NAMING LANDLORD AS ADDITIONAL INSURED, PRIOR TO MOVE IN.**